

SOUTHERN TIOGA SCHOOL DISTRICT
Boyanowski Administration Building
241 MAIN STREET, BLOSSBURG, PA 16912

BOARD MINUTES: October 10, 2011

The meeting of the Board of Education of the Southern Tioga School District was called to order by Board President Barbara Shull with the following members also present: Dan Berguson, Susan Jaquish, Ivan Erway, Frank Kollar, Gloria Schwab, Kyle Lefelhoc, and Roxanne Landis. Stephen Hall was absent.

Also present were Mr. Yarger, Ms. Crowell, Ms. Perry, Dr. Freeman and interested citizens.

The **Minutes** of the regular Board meeting held on September 12, 2011, were read by the Board. On motion of Ms. Landis and second of Ms. Schwab the Board voted 8 to 0 to approve the minutes.

The **Treasurer's Report** was reviewed by Ms. Perry. On motion of Mr. Berguson and second of Mr. Lefelhoc the Board voted 8 to 0 to approve the report (**EXHIBIT**).

The **General Fund Bill List** was reviewed by the Board. On motion of Ms. Jaquish and second of Ms. Landis the Board voted 8 to 0 to approve the bill list (**EXHIBIT**).

The **Capital Project Bill List** was reviewed by the Board. On motion of Mr. Kollar and second of Ms. Schwab the Board voted 8 to 0 to approve the bill list (**EXHIBIT**).

The **Food Service Report** was reviewed by the Board. On motion of Mr. Berguson and second of Mr. Kollar the Board voted 8 to 0 to approve the food service report (**EXHIBIT**).

The following correspondence items were read by the Board:

- A resignation letter from Clarissa Cummings, Jr. High Girls Basketball Coach, Mansfield High School
- A resignation letter from Julie Nowak, Jr. High Assistant Girls Basketball Coach, North Penn High School
- A resignation letter from Ann Kolb, Cashier, Liberty Elementary School

On motion of Ms. Landis and second of Mr. Lefelhoc the Board voted 8 to 0 to approve the correspondence as presented.

On motion of Ms. Schwab and second of Mr. Erway the board voted 8 to 0 to approve the **Building Use Requests (EXHIBIT)**.

On motion of Mr. Kollar and second of Ms. Landis the board voted 8 to 0 to approve the **Field Trip and Conference Requests (EXHIBIT)**.

Administrative Report – Mr. Yarger reported as follows:

- Educational administrators met last Friday and developed ideas for the Learning Focused Schools program, which will be presented to the Board next month.
- The flood make-up day will be made up at the end of the school year, as no special provisions for this lost time have been approved by the state.
- Building Project: Another meeting is scheduled tomorrow with the architect and construction management firm to continue working on the bids for release at the end of the month.

Citizen Recognition

Eileen Roupp, Arnot resident, referred to the combining of sports programs, reminding everyone that basketball was not combine, but could be and persons should state their concerns now. She expressed concern that there are no competitive girls' sports at North Penn and inquired about pay-to-play. Ms. Roupp requested that the district look into the volunteer coaching offers since contracts are coming up.

Action Items

The Administration recommended approval of the following Personnel items:

- Adding the position of Paraprofessional for a Student w/Special Needs/Vehicle Driver, a fulltime position with wages and benefits as defined by the CWA Paraprofessionals Agreement, and approving the job description **(EXHIBIT)**.
- Employing Angie Loomis as part-time Paraprofessional for a Student w/Special Needs, with initial assignment to Mansfield High School, retroactive to October 3, 2011. Ms. Loomis will be employed at an hourly rate of \$9.59 as defined by the Conditions of Employment for Hourly Employees.
- Employing Laura Giles as part-time Paraprofessional for Literacy/Learning Support, with initial assignment to W. L. Miller Elementary School, retroactive to October 4, 2011. Ms. Giles will be employed at an hourly rate of \$9.59 as defined by the Conditions of Employment for Hourly Employees.
- Employing James Casher as part-time Custodian, Liberty Elementary School, retroactive to September 23, 2011. Mr. Casher will be employed at an hourly rate of \$7.25 as defined by the Conditions of Employment for Hourly Employees.
- Employing Denise Nichols, part-time Cafeteria Employee with initial assignment as Dishwasher at W. L. Miller Elementary School, retroactive to September 26, 2011.
- Entering into a contract with Nicola Kress for Dental Hygiene Services for the 2011/12 school year **(EXHIBIT)**.
- Entering into an MOU with the Southern Tioga Educational Support Personnel Association regarding payment of sick days for support staff reduced to part-time **(EXHIBIT)**.
- Adding the following persons to the Day-to-Day Substitute Employees list for the 2011/12 school year:
 - Alissa Bargesser, Emergency Certified Teacher, retroactive to 9/13/11
 - Megan Weber, Elementary Teacher, retroactive to 9/29/11
 - Natasha Bean, English Teacher, retroactive to 9/29/11
 - Tracy Zinck, Emergency Certified Teacher, retroactive to 10/5/11
 - Kevin Hill, Emergency Certified Teacher, retroactive to 10/5/11
 - Trisha Southard, Math Teacher, retroactive to 10/5/11
 - Manuella Calderon, Cafeteria Employee, retroactive to 9/14/11, pending receipt of clearances

On motion of Mr. Berguson and second of Mr. Kollar the Board voted 8 to 0 to approve the recommendation.

The Administration recommended approval of the following Long Range Planning items:

- First Reading of New Board Policy #620—Fund Balance **(EXHIBIT)**.
- A homebound instruction request for a Mansfield High School student starting September 6, 2011, for up to 12 weeks.
- A homebound instruction request for a Warren L. Miller Elementary School student starting September 19, 2011, for up to 12 weeks.
- Entering into an Affiliation Agreement with Edinboro University for a term of five years allowing college students to participate in the practicum or student teaching experiences in District schools **(EXHIBIT)**.
- Entering into an Affiliation Agreement with Keystone College for a term of one year allowing college students to participate in the practicum or student teaching experiences in District schools **(EXHIBIT)**.
- Accepting the Teaching American History Grant Project sponsored by the BLaST IU 17 for professional development to enhance the content knowledge and instructional expertise of Social Studies/American History teachers.

On motion of Ms. Jaquish and second of Ms. Schwab the board voted 8 to 0 to approve the recommendation.

The Administration recommended approval of the following supplemental contracts for the 2011/12 school year:

- Lauren Novak, Co-Odyssey of the Mind Advisor, W. L. Miller Elementary School, \$510.00
- Jessica McKee, Co-Odyssey of the Mind Advisor, W. L. Miller Elementary School, \$510.00
- Dave Mahonski, Jr. High Football Coach, North Penn High School, \$1,675.00
- Brianne Coolidge, Co-Elementary Student Council Advisor, Blossburg Elementary School, \$270.50
- Chris Olson, Co-Elementary Student Council Advisor, Blossburg Elementary School, \$270.50

On motion of Ms. Schwab and second of Mr. Lefelhoc, the board voted 8 to 0 to approve the recommendation.

The Administration recommended approval of a supplemental contract with Todd Berguson, Assistant Girls Basketball Coach, North Penn High School, \$3,276, for the 2011/12 school year.

On motion of Mr. Erway and second of Mr. Kollar, the board voted 7 to 1, with Mr. Berguson abstaining (EXHIBIT), to approve the recommendation.

The Administration recommended approval of the following Student and Community Services items:

- Accepting a transportation bid from Wilson Transport, Inc. for a Special Needs Van to provide transportation for approximately 15 loaded miles per day with the assignment of 3 students from the Fallbrook Road area to Mansfield in the amount of \$55.00/day.
- Accepting a transportation bid from Joe Guillaume for a Special Needs Van to provide transportation for approximately 83 loaded miles per day 3 days per week and approximately 134 loaded miles per day 2 days per week with the assignment of 5 students from the Liberty area to Mansfield in the amount of \$1.45/mile.
- Transportation rates for the 2011/12 school year (EXHIBIT).
- Additions to the 2011/12 Bus Drivers List (EXHIBIT).

On motion of Ms. Landis and second of Ms. Schwab, the board voted 8 to 0 to approve the recommendation.

The Administration recommended approval of transportation rates for Ivan Erway during the 2011/12 school year (EXHIBIT).

On motion of Mr. Berguson and second of Mr. Kollar, the board voted 7 to 1, with Mr. Erway abstaining (EXHIBIT), to approve the recommendation.

The Administration recommended employing Carolyn Easton as School Nurse at the Blossburg and Liberty Schools, contingent upon receipt of a PA Type 01 School Nurse Emergency Certificate. Ms. Easton will be employed as a Temporary Professional Employee at Bachelor's Step 1, an annual salary of \$40,427, plus benefits as defined by the STEA/STSD Agreement. This employment will include paid release time up to 100 hours for Ms. Easton to complete her internship during the 2011/12 school year

On motion of Mr. Lefelhoc and second of Ms. Landis the board voted 8 to 0 to approve the recommendation.

Ms. Shull made the following announcements:

The Board will be moving to an electronic format and no longer hand-out paper copies of agendas. There will be a link on the District web-site to the BoardDocs system where agendas will be posted. Mr. Kollar recommended placing an ad in local newspapers about this paperless system.

Board Work Session(s)

- Monday November 7, 2011, 6:30 PM, North Penn High School Library

Next Board Meeting(s)

- Monday, November 14, 2011, 6:30 PM, *Liberty High School Auditorium*
- Monday, December 5, 2011, 6:30 PM, Reorganization Mtg., Liberty H. S. Auditorium
- Monday, December 5, 2011, following Reorganization Mtg., Liberty H. S. Auditorium

Executive Session(s)

- Monday, October 10, 2011, prior to the Board Mtg., North Penn H.S. Library, RE: Employee
- Tuesday, November 8, 2011, 4:00 PM, Negotiations Committee, North Penn H. S. Library
- Tuesday, November 15, 2011, 4:00 PM, Negotiations Committee, North Penn H. S. Library
- Thursday, December 8, 2011, 4:00 PM, Negotiations Committee, North Penn H. S. Library
- Wednesday, December 14, 2011, 4:00 PM, Negotiations Committee, North Penn H. S. Library

On motion of Ms. Schwab and second of Ms. Landis the Board voted 8 to 0 to adjourn the meeting.

Approved as read November 14, 2011.

Respectfully Submitted

Penny L. Crowell, Board Secretary