

SOUTHERN TIOGA SCHOOL DISTRICT
Boyanowski Administration Building
241 MAIN STREET, BLOSSBURG, PA 16912

MINUTES: BOARD OF EDUCATION—June 14, 2010

The meeting of the Board of Education of the Southern Tioga School District was called to order by Board President Barbara Shull, with the following members also present: Ivan Erway, Stuart Crossen, Frank Kollar, Dan Berguson, Susan Jaquish and Terry Osborne.

Also present were Mr. Kalata, Mrs. Crowell, Mrs. Perry, Dr. Freeman, Dr. Drabick, Mr. Rotella, Mr. Jaquish and interested citizens.

The **Minutes** of the meeting held on May 10, 2010 were read by the Board. On motion of Mr. Berguson and second of Mr. Crossen the Board voted 7 to 0 to approve the minutes as presented.

The **Treasure's Report**, which included a new report, the Capital Reserve Fund Report, was read by Mrs. Perry. On motion of Mr. Kollar and second of Mr. Osborne the Board voted 7 to 0 to approve the Treasure's Report as presented. **(EXHIBIT)**

The board studied the **Bill List for the General Fund**. On motion of Mrs. Jaquish and second of Mr. Osborne the Board voted 7 to 0 to approve the bill list as presented. **(EXHIBIT)**

Mrs. Perry reviewed the **Food Service Report** with the Board. Mr. Berguson recognized the increased participation in the pilot packed breakfast program at Blossburg Elementary School. Mr. Kalata stated that we have decided to wait until August to conduct the survey to parents regarding interest in a fund withdrawal from personal accounts to pay for school meals. On motion of Mr. Crossen and second of Mr. Kollar the Board voted 7 to 0 to approve the **Food Service Report** as presented. **(EXHIBIT)**

The following correspondence items were read by the Board:

- A letter from Ramon Marti, Student Custodian, Mansfield High School, informing the Board of his resignation.
- A letter from Graeme Zaparynski, Student Custodian, Mansfield High School, informing the Board of his resignation.
- A letter from Jean O'Connors, Custodian, Blossburg Elementary School, informing the Board of her resignation, effective June 28, 2010.

On motion of Mr. Berguson and second of Mr. Kollar the Board voted 7 to 0 to accept the correspondence as presented.

On motion of Mr. Osborne and second of Mr. Crossen the Board voted 7 to 0 to approve the **Building Use Permits** as presented. **(EXHIBIT)**

On motion of Mr. Crossen and second of Mr. Berguson the Board voted 7 to 0 to approve the **Field Trip and Conference Requests** as presented. **(EXHIBIT)**

Administrative Report

Mr. Kalata reported on the North Penn High School Building Project as follows: The Buildings and Grounds Committees met prior to this meeting and have an update for tonight. Les Bear, Financial Advisor, will be at the August Board meeting.

Mr. Kalata also stated that Jeffrey Sultanik, legal speaker, is planning a presentation at the Canton IU office on August 25, 2010, for Board members regarding negotiations.

Mr. Kalata reported on the LCB hearing which Mr. Kollar, Ms. Shull, the District Solicitor and he attended. The District presented its position and the hearing officer will make a final determination.

Committee Reports

Mr. Berguson reported that the Buildings and Grounds Committee met with the architect to discuss the contract. We are waiting for a modified proposal from the architect after tonight's meeting.

Citizen Recognition

Alexa Buckheit, of Mansfield, stated that so far bids have been received from the Blossburg Borough to repair and repave the tennis courts in Blossburg. She also reported receiving contributions from several foundations and the group is currently one-third of the way to their goal. Mr. Kalata inquired if the plan was to have the courts repaired in time for the fall program, to which Ms. Buckheit replied that yes, they hoped to.

Action Items

The Administration made the following Personnel recommendations:

Entering into a Professional Employees Contract and granting tenure to Joshua Beals, Math Teacher, Mansfield High School.

Transferring David Redell, Math/Physics Teacher, Mansfield High School, to Math/Physics Teacher, North Penn High School, effective with the 2010/2011 school year.

Transferring Anne Harman, Elementary Teacher, Blossburg Elementary School, to Elementary Literacy Coach, Blossburg Elementary School, during the 2010/2011 school year.

Eliminating a Science/Physics Teacher position at Mansfield High School, effective with the 2010/2011 school year.

Creating a 30% Physics Teacher position at Mansfield High School, effective with the 2010/2011 school year.

A request from Ann Kieser-Edler, Business Education Teacher, for an Uncompensated Leave of Absence for education reasons during the 2010/2011 school year.

Employing Connie Champaign, Custodian, North Penn High School, effective June 15, 2010. Ms. Champaign will be employed at \$8.66/hour plus benefits as defined by the CWA Agreement.

Employing Gina Dake, Part-Time Cafeteria Employee, Blossburg Elementary School, effective August 5, 2010. Ms. Dake will be employed at \$7.25/hour plus benefits as defined by the Conditions of Employment for Hourly Employees.

Employing Barb Gaugler, Former Head Cook, Warren L. Miller Elementary School, for up to three weeks in the 2010/2011 school year for training purposes. Ms. Gaugler will be employed at an hourly rate of \$12.47.

Entering into supplemental contracts with the following persons as 2010 Summer School staff, pending confirmation of sufficient student enrollment:

- Sarah Brion, English Teacher, in the amount of \$1,300 per section
- Belinda Barnes, English Teacher, in the amount of \$1,300 per section
- David Redell, Math and Science Teacher, in the amount of \$1,300 per section
- Nathan Strange, Social Studies Teacher, in the amount of \$1,300 per section
- Catherine Bogaczyk, Paraprofessional, in the amount of \$1,000

Entering into a supplemental contract with Kelly McGurgan as 2010 Kindercamp Teacher, Blossburg Elementary School, in the amount of \$600.

Extending Adlain Milheim's Extended School Year Teacher employment by 12 additional hours in the Summer of 2010 at an hourly rate of \$38.32.

Employing the following paraprofessionals to work with students in the Extended School Year Program:

- Deb Coates, Paraprofessional for a Student with Special Needs, four days/week, June 14 – August 13, 2010
- Sharon Goodrich, Paraprofessional for a Student with Special Needs, one day/week, June 14 – August 13, 2010
- Sandra Worden, Paraprofessional for a Student with Special Needs, one day/week, June 14 – August 13, 2010

Employing the following persons as 2010 Summer Student Custodians at \$7.25/hour as defined by the Conditions of Employment for Hourly Employees:

- Jordan Hopkins, Liberty High School
- Frank Barr, Liberty High School
- Marquis M. Delgado, Mansfield High School
- Ryan M. Dinger, Mansfield High School
- Anthony Ross, Substitute Student Custodian, Mansfield High School
- Cody Watts, Substitute Student Custodian, Mansfield High School
- Calen Correll, Warren L. Miller Elementary School

Adding the following persons to the 2009/2010 Substitute Employees List:

- Tonya Wilcox, Elementary Teacher, retroactively to May 14, 2010
- Cody Elwell, Elementary Teacher, retroactively to May 11, 2010
- Amy Mahonski, Elementary Teacher, retroactively to May 25, 2010

- Ruth Payne, Secretary, effective June 21, 2010
- Ralph Hopkins, Custodian, retroactively to May 8, 2010

On motion of Mr. Erway and second of Mr. Kollar the Board voted 7 to 0 to approve the Personnel recommendations.

The Administration recommended approval of the following:

Entering into supplemental contracts with persons listed on EXH 4.2.1 for the 2010/2011 school year **(EXHIBIT)**

Volunteers for the 2010/2011 school year as follows:

- Whitney Connolly for Girls Basketball, Liberty High School
- Michelle McNett for Girls Basketball, Liberty High School

On motion of Mr. Osborne and second of Mr. Berguson the Board voted 7 to 0 to approve the recommendations.

The Administration made the following Budget recommendations:

The 2010/2011 General Fund budget in the amount of \$27,605,065 **(EXHIBIT)**

Levying of Taxes:

- Real Estate Tax 13.794 mills for Lycoming County and 14.009 mills for Tioga County, effective July 1, 2010.
- Earned Income Tax of 1.2%, effective on earned income for the tax year beginning January 1, 2011.
- .5% Real Estate Transfer Tax on all real estate transactions effective July 1, 2010.

The 2010/2011 Capital Project Budget in the amount of \$130,870 **(EXHIBIT)**

A Homestead/Farmstead Resolution for the purpose of reducing school district property taxes. **(EXHIBIT)**

A Resolution - Payment of School Real Property Taxes in Installments, providing an option for taxpayers to pay 2010 taxes in installments. **(EXHIBIT)**

Entering into an Agreement with district Tax Collectors deputizing the district to collect taxes. **(EXHIBIT)**

Renewing District General Liability, Auto, Error and Omission insurance with Gannon Associates.

Art/General/Custodial Supply Bids for 2010/2011. **(EXHIBIT)**

Granting permission to the Administration to make any and all necessary budgetary transfers and transfers between funds for the 2010/2011 school year, in accordance with the PA Public School Code and PDE regulations.

Purchasing Band Uniforms for the Southern Tioga School District Football Pep Band in the amount of \$2000.

Mrs. Perry provided an update on the 2010/2011 budget since the last meeting. She stated that the budget does include provision for a North Penn High School building project and the tax abatement program as provided by the state.

On motion of Mr. Crossen and second of Mr. Kollar the Board voted 7 to 0 to approve the Budget recommendations.

The Administration made the following Long Range Planning recommendations:

Providing homebound instruction to a Mansfield High School student retroactively to May 24, 2010, for five hours per week for approximately three weeks.

Entering into a Letter of Agreement with the County of Tioga for liaison services in support of the District's **Student Assistance Program Core Teams**.

Entering into a Consultant Agreement with Soldiers + Sailors Memorial Hospital for physical and occupational therapy services for 2010/2011.

Mr. Kalata reported on policy updates, and the Administration's initiative to load the final policies on the district's website.

Second Reading of the 800 and 900 sections of Board Policies (**EXHIBIT**)

800 Section – OPERATIONS

#800	Records Management	New
#802	School Organization	New
#803	School Calendar	Revision
#804	School Day	Revision
#805	Emergency Preparedness	New
#806	Child/Student Abuse	Revision
#807	Opening Exercises/Flag Displays	Revision
#808	Food Services	Revision
#808.1	Lunch Tickets	New
#810	Transportation	Revision
#810.1	Drug/Alcohol Testing Covered Drivers	Revision
#811	Bonding	Revision
#812	Property Insurance	New
#813	Other Insurance	Revision
#814	Copyright Material	Revision
#815	Acceptable Use of Internet	Revision
#818	Contracted Services	New
#819	Suicide	Revision
#822	Automated External Defibrillator (AED)	New
#825	State Mandate Waivers	New
#828	Fraud	New
#830	Breach of Computerized Personal Information	New

900 Section - COMMUNITY

#901	Public Relations Objectives	Revision
#902	Publications Program	Revision
#903	Public Participation in Board Meetings	Revision
#904	Public Attendance at School Events	Revision
#905	Citizen Advisory Committee	Revision
#906	Public Complaints	Revision
#907	School Visitors	Revision
#908	Relations with Parents/Guardians	Revision
#909	Municipal Government Relations	Revision
#914	Relations with Intermediate Unit	Revision
#918	Title I Parental Involvement	New
#919	District/School Report Cards	New

On motion of Mr. Crossen and second of Mr. Osborne the Board voted 7 to 0 to approve the Long Range Planning recommendations.

The Administration made the following Buildings and Grounds recommendations:

Local Agency Agreements for the 2010/2011 school year as follows:

- Bradford-Tioga Head Start \$500/month
- Mansfield Area Nursery School \$500/month
- Joyful Happenings Day Care \$500/month
- Toddler University (Blossburg) \$500/month
- Toddler University (Liberty) \$500/month
- Stepping Stones Day Care \$500/month

Renewing a 3-year User Agreement with the Borough of Blossburg to utilize the recreational facilities at Island Park, July 1, 2010 - June 30, 2013.

Entering into a User Agreement with Laurel Youth Services to utilize classroom space and the gymnasium for the residential and diagnostic classes beginning August 2010 – May 2011, in the amount of \$1,102.40/month.

Entering into a User Agreement with Laurel Youth Services to utilize the gymnasium for wrestling practice beginning November 1, 2010 – February 29, 2011, in the amount of \$256.80/month or \$64.20/week.

Mr. Kalata thanked the Blossburg Borough and Laurel Youth Services for their relationships with the District in renting facilities. Mr. Kollar asked if the lights had been installed at the entrance of Smythe Park. Mrs. Perry replied that they had not been, and that she would obtain an update.

On motion of Mr. Berguson and second of Mr. Erway the Board voted 6-1-0, with Mrs. Jaquish abstaining, to approve the Buildings and Grounds recommendations.

The Administration recommended approval of the following:

Spring Game Attendants for North Penn High School in the amount of \$3,955.

Entering into an Affiliation Agreement with Mansfield University regarding placement of teacher education candidates in the district for field experience and student teaching.

Entering into an Affiliation Agreement with Lock Haven University regarding placement of teacher education candidates in the district for field experience and student teaching.

On motion of Mr. Osborne and second of Mr. Kollar the Board voted 7 to 0 to approve the recommendations.

The Administration recommended approval of the following:

Employing Francis Novak as Elementary Teacher with initial assignment to Liberty Elementary School, effective August 17, 2010. Mr. Novak will be employed at Step 1 of the Master's salary column, \$41,984, plus benefits as defined by the STEA/STSD Agreement.

Employing Ashley Mascho as Elementary Teacher with initial assignment to Blossburg Elementary School, effective August 17, 2010. Ms. Mascho will be employed at Step 1 of the Bachelor's salary column, \$40,427, plus benefits as defined by the STEA/STSD Agreement.

Employing Carla Whitaker as Elementary Teacher with initial assignment to Warren L. Miller Elementary School, effective August 17, 2010. Ms. Whitaker will be employed at Step 1 of the Bachelor's salary column, \$40,427, plus benefits as defined by the STEA/STSD Agreement.

Employing Corrinne Tettis as Long-Term Substitute Elementary Teacher at Blossburg Elementary School, effective August 17, 2010, for the 2010/2011 school year. Ms. Tettis will be employed at a daily rate of \$217.35 plus benefits as defined by the Substitute Professional Employees Conditions of Employment.

Employing Steven Toth as Student Custodian at Warren L. Miller Elementary School, effective June 14, 2010. Mr. Toth will be employed at \$7.25 per hour as defined by the Conditions of Employment for Hourly Employees.

On motion of Mr. Crossen and second of Mr. Osborne the Board voted 7 to 0 to approve the recommendations.

The Administration recommended approving Dr. Sharon Miller as a volunteer for Liberty and Blossburg schools for the 2010/2011 school year. On motion of Mr. Berguson and second of Mr. Crossen the Board voted 7 to 0 to approve the recommendation.

Ms. Shull entertained a motion to remove from the table the tennis recommendation that was tabled at the May 2010 Board meeting and to place it back on the agenda for Board action. On motion of Mrs. Jaquish and second of Mr. Osborne the Board voted 6 to 1, with Mr. Kollar voting no, to approve the motion. Following Board discussion, on motion of Mr. Osborne and second of Mr. Erway the Board voted 0 to 7 not approving the recommendation to eliminate the boys and girls tennis programs and coaching positions at Liberty High School and Mansfield High School.

Board President Barbara Shull made the following announcements:

Board Work Session(s)

- Monday, August 2, 2010, at 6:30 PM
North Penn High School Library
- *Tuesday, September 7, 2010, at 6:30 PM*
North Penn High School Library

Next Board Meeting(s)

- Tuesday, June 22, 2010, at 4:30 PM
Special Meeting RE: Architect Contract
Boyanowski Administration Building
- *Wednesday, July 14, 2010, 6:30 PM*
Liberty High School Auditorium
- Monday, August 9, 2010, at 6:30 PM
Mansfield High School Library

Executive Session(s)

- Buildings and Grounds Committee
Monday, June 14, 2010, at 5:00 PM
Liberty High School Auditorium
RE: Attorney
- Tuesday, June 22, 2010, following the Special Board Meeting
Boyanowski Administration Building Conference Room
RE: Labor

On motion of Mr. Osborne and second of Mr. Berguson the Board voted 7 to 0 to adjourn the meeting.

Approved as read July 14, 2010.

Respectfully Submitted

Penny L. Crowell, Board Secretary