

**SOUTHERN TIOGA SCHOOL DISTRICT**  
***Boyanowski Administration Building***  
**241 MAIN STREET, BLOSSBURG, PA 16912**

**MINUTES: BOARD OF EDUCATION—July 14, 2010**

The meeting of the Board of Education of the Southern Tioga School District was called to order by Board President Barbara Shull, with the following members also present: Ivan Erway, Stuart Crossen, Dan Berguson, Susan Jaquish and Roxanne Landis.

Also present were Mr. Kalata, Mrs. Crowell, Mrs. Perry, Dr. Freeman, Dr. Kelly, Dr. Lindner, Mr. Jaquish and interested citizens.

The **Minutes** of the meeting held on June 14, 2010, were read by the Board. On motion of Mr. Crossen and second of Mr. Berguson the Board voted 6 to 0 to approve the minutes as presented.

The **Minutes** of the Special Meeting held on June 22, 2010, were read by the Board. On motion of Mrs. Landis and second of Mrs. Jaquish the Board voted 6 to 0 to approve the minutes as presented.

Mrs. Perry reviewed the **Treasurer's Report** with the Board. Mrs. Perry also provided a report on the recently adopted state budget. With the new budget figures incorporated, the budget is balanced.

Mr. Kalata commented on the \$20,753 reduction in EAP grant funds. The Administration is considering a needed paraprofessional staff reduction, which will be presented at the August Board meeting. On motion of Mr. Berguson and second of Mr. Crossen the Board voted 6 to 0 to approve the Treasurer's Report as presented. **(EXHIBIT)**

The board studied the **Bill List for the General Fund**. On motion of Mrs. Landis and second of Mr. Erway the Board voted 6 to 0 to approve the bill list as presented. **(EXHIBIT)**

The board studied the **Bill List for the Capital Project Fund**. On motion of Mrs. Jaquish and second of Mr. Berguson the Board voted 6 to 0 to approve the bill list as presented. **(EXHIBIT)**

Mrs. Perry reviewed the **Food Service Report** with the Board, commenting that this is a preliminary report, pending the annual audit review. On motion of Mr. Berguson and second of Mr. Erway the Board voted 6 to 0 to approve the **Food Service Report** as presented. **(EXHIBIT)**

The following correspondence items were read by the Board:

- A letter from Darla Lieb, Health/Physical Education Teacher, Liberty High School, informing the Board of her resignation.
- A letter from Meghan Graham, Jr. High Volleyball Coach, Liberty High School, informing the Board of her resignation.

On motion of Mr. Crossen and second of Mrs. Landis the Board voted 6 to 0 to accept the correspondence as presented.

On motion of Mrs. Jaquish and second of Mr. Crossen the Board voted 6 to 0 to approve the **Building Use Permits** as presented. **(EXHIBIT)**

## **Administrative Report**

Mr. Kalata reported that the architect, Sam Scarantino, will report to the board this evening regarding the difference between renovation and reconstruction. Les Bear, financial representative, is scheduled to report on building project financing on August 2, 2010.

Mrs. Perry informed the Board that the Liberty schools' water testing is late, as per a letter from DEP. The testing company has been contacted and will be coming to the schools next week. A 30 day notice must be posted on each school door. This is not expected to affect the opening of school.

## **Action Items**

The Administration made the following Personnel recommendations:

Employing Clarissa Cummings as Autistic Support Teacher, Warren L. Miller Elementary School, effective August 17, 2010, pending receipt of current clearances. Ms. Cummings will be employed at Bachelors Step 1, \$40,427, plus benefits as defined by the STEA/STSD Agreement.

Employing Alana Eastman as English Teacher, Liberty High School, effective August 17, 2010. Ms. Eastman will be employed at Master's +30 Step 1, \$44,060, plus benefits as defined by the STEA/STSD Agreement.

Transferring Francis Novak, Elementary Teacher, Liberty Elementary School, to Math Teacher, North Penn High School, for the 2010/2011 school year.

Employing Tara Allen as Long-Term Substitute Elementary Teacher, Blossburg Elementary School, for the 2010/2011 school year. Ms. Allen will be employed at a daily rate of \$217.35 plus benefits as defined by the Substitute Professional Employees Conditions of Employment.

Employing Che Regina as a substitute teacher for the 2010 Summer School program.

A request from Amanda Capone, Guidance Counselor at Mansfield High School, to complete an elementary principal and secondary principal internship with Mr. P. William David and Dr. Albert Lindner at the Blossburg schools.

Adding the following person to the 2009/2010 Substitute Employees List:

- Judy Sherman, Custodian, retroactively to June 18, 2010.

On motion of Mr. Berguson and second of Mr. Crossen the Board voted 6 to 0 to approve the Personnel recommendations.

The Administration made the following Student Activities recommendations:

Entering into supplemental contracts with the following persons for the 2010/2011 school year:

- Pam Davis, Elementary Teacher, Warren L. Miller Elementary School  
*Mentor* for new teacher Carla Whitaker \$1,441
- Gayle Hill, Yearbook Advisor, Liberty High School \$3,022
- Robert Minnich, Assistant Wrestling Coach, North Penn High School \$3,276

On motion of Mrs. Landis and second of Mr. Erway the Board voted 6 to 0 to approve the Student Activities recommendations.

The Administration made the following Budget recommendations:

Entering into an agreement with Bancroft NeuroHealth to provide educational services in accordance with a district pupil's individualized education program for the 2010/2011 school year.

Entering into an agreement with Conrad Siegel Actuaries for GASB 45 valuation services.

Mrs. Perry commented on the Conrad Siegel GASB 45 services. This is a bi-annual requirement to verify actuarial benefits.

On motion of Mrs. Jaquish and second of Mr. Berguson the Board voted 6 to 0 to approve the Budget recommendations.

The Administration made the following Long Range Planning recommendation:

Entering into an Agreement with Northern Tier Industry and Education Consortium (NTIEC) in the amount of \$14,000 for the 2010/2011 school year to provide a work based learning experience program through the NTIEC Youth Apprentice Program.

On motion of Mr. Crossen and second of Mr. Erway the Board voted 6 to 0 to approve the Long Range Planning recommendation.

The Administration made the following Student and Community Services recommendations:

Entering into an Agreement with Nicola Kress, RDH, BS, to provide contracted dental hygiene services to district students in the 2010/2011 school year.

Renewing an agreement with Laurel Health System to provide student and athletic physicals for 2010/2011 at a rate of \$52/hour plus \$.45/mile for services provided by a Nurse Practitioner or Physician Assistant.

On motion of Mrs. Landis and second of Mr. Berguson the Board voted 6 to 0 to approve the Student and Community Services recommendations.

The Administration presented the following item for Board consideration:

Renewing the Act 93 Compensation Plan from July 1, 2010, through June 30, 2012.

On motion of Mr. Crossen and second of Mr. Erway the Board voted 5 to 1 to approve the renewal, with Mrs. Jaquish abstaining.

The Administration presented the following items for Board consideration:

Reviewing the Executive Administration Compensation Plan from July 1, 2010, through June 30, 2012.

A market adjustment in the amount of \$7,000 effective July 1, 2010 for Penny Crowell, Director of Human Resources.

On motion of Mr. Berguson and second of Mrs. Landis the Board voted 6 to 0 to approve the renewal and adjustment.

The Administration made the following Personnel recommendations:

Employing Tonya Wilcox as Pre-Arranged Short-Term Substitute Elementary Teacher, Warren L. Miller Elementary School, from August 17 – October 29, 2010. Ms. Wilcox will be employed at \$120 per day as defined by the Substitute Professional Employees Conditions of Employment.

Employing Michelle Edgcomb as Long-Term Substitute Elementary Teacher, Blossburg Elementary School, for the 2010/2011 school year, pending receipt of current clearances. Ms. Edgcomb will be employed at a daily rate of \$217.35 plus benefits as defined by the Substitute Professional Employees Conditions of Employment.

Employing Winneta Seaman as Custodian, Blossburg Elementary School, effective July 19, 2010, contingent upon receipt of current clearances. Ms. Seaman will be employed at an hourly rate of \$8.66 plus benefits as defined by the CWA/STSD Agreement.

Transferring Ashley Mascho from Elementary Teacher, Blossburg Elementary School, to Elementary Teacher, Liberty Elementary School.

Entering into Supplemental contracts with the following employees to serve as mentors to new teachers in the 2010/2011 school year:

- Natalie Hetzel, Elementary Teacher, Blossburg Elementary School, for Tara Allen \$1,441
- Ann Harman, Literacy coach, Blossburg Elementary School, for Michelle Edgcomb \$1,441
- Terry Morgan-Grala, Elementary Teacher, Liberty Elementary School, for Ashley Mascho \$1,441
- Brooke Cohick, English Teacher, Liberty High School, for Alana Eastman \$1,441

On motion of Mr. Crossen and second of Mrs. Jaquish the Board voted 6 to 0 to approve the Personnel recommendations.

The Administration made the following Student and Community Services recommendation:

Entering into a contract with the Western Pennsylvania School for the Deaf to provide transportation for a district student from its Camp Hill office to the school in Pittsburgh for the 2010/2011 school year.

On motion of Mrs. Jaquish and second of Mr. Crossen the Board voted 6 to 0 to approve the Student and Community Services recommendation.

The Administration made the following Student Activities recommendations:

Entering into supplemental contracts with the following persons at Liberty High School for the 2010/2011 school year:

Brady Connolly, Head Boys Basketball Coach	\$4,537
Jason Humsberger, Assistant Boys Basketball Coach	\$3,276
Larry Connolly, Head Girls Basketball Coach	\$4,537
Randy Martin, Assistant Jr. High Girls Basketball Coach	\$1,231
Lynn Grinnell, Head Softball Coach	\$3,529
Renee Frazier, Assistant Softball Coach	\$2,330
Karen Horner, Student Council Advisor	\$2,034
Karen Horner, Co-Senior Class Advisor	\$646
Melissa Bubbs, Co-Senior Class Advisor	\$646
Erin Litzelman, Co-Junior Class Advisor	\$510
Molly Wall, Co-Junior Class Advisor	\$510
Mike Hill, Co-Sophomore Class Advisor	\$510
Gayle Hill, Co-Sophomore Class Advisor	\$510

Roger Heckrote, Student Activities Director	\$8,889
Tom Nelson, Marching Band Director	\$3,310
Angel Sember, Dean of Students	\$5,326
Mary Schmelzle, Odyssey of the Mind Advisor	\$1,020
Belinda Barnes, Band Front Advisor	\$1,020
Lori Douglass, National Honor Society Advisor	\$1,020
Fay Ortiz-Golden, FBLA Advisor	\$1,020

On motion of Mr. Berguson and second of Mr. Crossen the Board voted 6 to 0 to approve the Student Activities recommendations.

Board President Barbara Shull read the announcements.

### **Board Work Session(s)**

- Monday, August 2, 2010, at 6:30 PM  
North Penn High School Library
- *Tuesday, September 7, 2010, at 6:30 PM*  
North Penn High School Library

### **Next Board Meeting(s)**

- Monday, August 9, 2010, at 6:30 PM  
***Mansfield High School Library***
- Monday, September 13, 2010, 6:30 PM  
Mansfield High School Library

Mrs. Landis left the meeting.

Mr. Sam Scarantino made a presentation, making the following points:

To give an example of renovation, look to the Warren L. Miller Elementary Project.

A reconstruction project would address the wood frame section of North Penn High School by tearing it down and rebuilding , instead of renovating. The reconstruction would be with masonry and steel framing and include additional footage to improve curriculum settings.

The elementary and the high school scope of work for the most recent construction would be the same for both projects. The 1990 auditorium section would have limited work, except as needed regarding mechanical work.

We have roughly defined the area and conceptualized ideas and sketches. After a decision is made on renovation or reconstruction, we can continue that process. Necessary areas would be reinforced with renovation, but not the entire building, i.e., heavy science tables, stairs will change, etc. The current scope of work does not include the option of acquiring the street. Whether you reconstruct or renovate, I encourage you to pursue that option.

Mr. Kalata asked, what accounts for the \$4 million difference in the two options? Mr. Scarantino replied demolition and construction of new square footage.

Mrs. Perry asked about the evident ground water concerns. Mr. Scarantino responded that he is aware of this and addressed it with the auditorium project. With this two story structure, he would not recommend renovating. It can be done, but the benefit you would get out of reconstruction would be greater than the cost. He also said that a walk-through with the PA Department of Education is scheduled for August 18, 2010, to evaluate the project variance request and consideration of the PlanCon application.

Ms. Shull asked for a review of the cost estimates for the two projects. Mr. Scarantino responded: \$22 million to renovate and reconstruct, \$19 million to renovate.

Ms. Shull asked about the timeline--do we need to give a direction tonight. Mr. Scarantino responded that planning on the elementary section can begin now, but the high school decision should be made soon, within a month or so. Originally, we were considering signing contracts in January, but that will not occur until spring now.

On motion of Mr. Berguson and second of Mr. Crossen the Board voted 6 to 0 to adjourn the meeting.

Approved as read August 9, 2010.

Respectfully Submitted

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Penny L. Crowell, Board Secretary