

SOUTHERN TIOGA SCHOOL DISTRICT
Boyanowski Administration Building
241 MAIN STREET, BLOSSBURG, PA 16912

MINUTES: BOARD OF EDUCATION—August 9, 2010

The meeting of the Board of Education of the Southern Tioga School District was called to order by Board President Barbara Shull, with the following members also present: Ivan Erway, Frank Kollar, Susan Jaquish, Terry Osborne, Roxanne Landis and Gloria Schwab (arrived late).

Also present were Mr. Kalata, Mrs. Crowell, Mrs. Perry, Dr. Freeman, Dr. Drabick, Mr. Rotella, Mr. Jaquish, Mr. David, Dr. Lindner, Mrs. Sick, Dr. Kelly and interested citizens.

The **Minutes** of the meeting held on July 14, 2010, were read by the Board. On motion of Mrs. Landis and second of Mr. Kollar the Board voted 6 to 0 to approve the minutes as presented.

Mrs. Perry reviewed the **Treasurer's Report**. On motion of Mr. Osborne and second of Mr. Erway the Board voted 6 to 0 to approve the Treasurer's Report as presented. **(EXHIBIT)**

The Board studied the **Bill List for the General Fund**. Mrs. Perry commented that checks issued on July 8 and 9 are due to pass through funds for the dual enrollment grant. Activity on the bill list also includes close-out of the prior fiscal year and opening of the new fiscal year. On motion of Mr. Osborne and second of Mrs. Jaquish the Board voted 6 to 0 to approve the bill list as presented. **(EXHIBIT)**

The Board studied the **Bill List for the Capital Project Funds**. On motion of Mrs. Jaquish and second of Mr. Kollar the Board voted 6 to 0 to approve the bill list as presented. **(EXHIBIT)**

The following correspondence items were read by the Board:

- A letter from Alison Barlow, Paraprofessional for a Student with Special Needs, Mansfield High School, informing the Board of her resignation, effective August 1, 2010.
- A letter from Amy Mahonski, Computer Support Paraprofessional, Mansfield High School, informing the Board of her resignation, effective August 2, 2010.
- A letter from Tammy Faulkner, Cafeteria Server, Liberty High School, informing the Board of her resignation, effective July 29, 2010.
- A letter from Ann Kolb, Cafeteria Server, Liberty High School, informing the Board of her resignation, effective July 28, 2010.
- A letter from Kristen Lehman, Assistant Volleyball Coach, Mansfield High School, informing the Board of her resignation.
- A letter from Barbara Connolly, Assistant Girls Soccer Coach, Liberty High School, informing the Board of her resignation.
- A letter from Sue Cowan, Multi-Support Secretary, Warren L. Miller Elementary School and Boyanowski Administration Building, informing the Board of her retirement, effective January 1, 2011.
- A letter from Jeanne Carlson, Co-Sophomore Class Advisor, North Penn High School, informing the Board of her resignation.

On motion of Mrs. Landis and second of Mr. Osborne the Board voted 6 to 0 to accept the correspondence as presented.

On motion of Mr. Kollar and second of Mr. Erway the Board voted 6 to 0 to approve the **Building Use Permits** as presented. **(EXHIBIT)**

On motion of Mrs. Jaquish and second of Mr. Kollar the Board voted 6 to 0 to approve the **Conference Requests** as presented. **(EXHIBIT)**

Administrative Report

Mr. Kalata reported on a legal negotiations information session scheduled for September 2, 2010, at the I.U. 17 office in Canton. He also reported on the ruling of the Liquor Control Board regarding the restaurant liquor license near Smythe Park. Ms. Shull relayed the information provided by District Solicitor Chris Lantz that an appeal would need to be filed within 20 days of the ruling. Mr. Kollar also spoke with Solicitor Lantz and stated his interest that the Board appeal. The issue is about the location of the store so close to school property. Mrs. Jaquish commented on her concern that there are other establishments in the same area and not sure it is prudent to appeal expecting a negative outcome. Mrs. Landis stated "I think their minds are made up." Mr. Osborne stated concern about expending further funds on the issue. Ms. Perry reported the current legal costs are \$1,800.

Mr. Kollar made a motion to appeal the Liquor Control Board decision. Mr. Erway seconded the motion. The Board voted 2 to 4 with Ms. Shull, Mrs. Jaquish, Mrs. Landis and Mr. Osborne dissenting. The motion was defeated.

Mr. Kalata provided an update on the Blossburg building project. A walk-through with PDE Plancon is scheduled for 2:30 P.M. on August 18, 2010. Board members are invited to participate. He also confirmed that Mr. Scarantino, district architect, will be at the September 7, 2010 Board work session to discuss the project.

Jonathan Yard, Mansfield University student, presented a research project and requested Board approval to test a group of students in mathematical ability in relationship to music. He is interested in conducting the program at Mansfield High School, but would work with other schools if needed. On motion of Mrs. Jaquish and second of Mr. Osborne, the Board voted 6 to 0 to approve the request.

Caryl Snyder, Business Education Teacher, North Penn High School, presented a student internet safety program that she has researched and will integrate into a current course in the business department through use of the I-safe website. This will also help the district meet the e-rate funding requirement to have internet safety training for students. Board members brought up concerns about student/teacher interactions on Facebook. Dr. Freeman responded that we have been discussing use of the State sponsored I-safe software program through the library departments. Both Mansfield and Liberty High Schools have conducted some internet safety with students, but not a structured course. Mrs. Snyder expressed interest in working with the communication teachers to reach all students.

Mr. Kalata reported on the District inservice on Tuesday, August 18, 2010, starting at 8:30 AM at Mansfield High School. Board members were invited to attend.

Citizen Recognition

Sam Knipe, Liberty resident, inquired about the wrestling practice location now that Laurel Youth Services is closing. Mr. Kalata responded that it would be held in the Blossburg Elementary cafeteria.

Action Items

The Administration made the following Personnel recommendations:

Employing Chelsea Beach as Physical Education Teacher, Liberty High School, pending receipt of current clearances, effective date to be determined. Ms. Beach will be employed at Bachelors Step 3, \$42,710, plus benefits as defined by the STEA/STSD Agreement.

Employing Barbara Leach as Head Cook, Warren L. Miller Elementary School, retroactively to August 5, 2010. Ms. Leach will be employed at \$9.34/ hour plus benefits as defined by the CWA Local 1111/STSD Agreement.

Employing Denise Route as Long-Term Substitute Business Education Teacher, Mansfield High School, for the 2010/2011 school year at a daily rate of \$217.35 plus benefits as defined by the Substitute Professional Employees Conditions of Employment, pending receipt of the PA business education teaching certificate.

Employing Jessica White as Pre-Arranged Short-Term Substitute English/Special Education Teacher, North Penn High School, from August 17, 2010, through November 19, 2010, pending receipt of current clearances. Ms. White will be employed at a daily rate of \$120.00 as defined by the Substitute Professional Employees Conditions of Employment.

Employing Rachael Schonher as Pre-Arranged Short-Term Substitute Elementary Teacher, Warren L. Miller Elementary School from August 17, 2010, through December 23, 2010, pending receipt of PA elementary teacher certification. Ms. Schonher will be employed at a daily rate of \$120.00 as defined by the Substitute Professional Employees Conditions of Employment.

Employing William Rausher as part-time Custodian, Liberty Elementary School, retroactively to July 12, 2010. Mr. Rausher will be employed at an hourly rate of \$7.15/hour plus benefits as defined by the Conditions of Employment for Hourly Employees.

2010/2011 Substitute Employees' List for cafeteria, custodian, paraprofessional, secretary, professional and administrator substitutes. **(EXHIBIT)**

Employing Amanda Davis, Special Education Teacher, to provide In-home Extended School Year Autism Support Services, to a student in the Summer of 2010 for up to 16 hours at an hourly rate of \$36.41.

Employing Amanda Davis, Special Education Teacher, to provide In-home Autism Support Services to a student during the 2010/11 school year for up to 5 hours/week at an hourly rate of \$37.87.

Entering into supplemental contracts with the following persons to serve as mentors to new teachers:

- Bill Swingle, Technology Teacher, North Penn High School \$1,441.00
--mentor for Francis Novak, Math Teacher
- Deb Dalton, Elementary Teacher, Warren L. Miller Elementary School \$1,069.50
--mentor for Rachael Schonher, from August 17 – December 23, 2010 and Tonya Wilcox, from August 17 – October 29, 2010, Pre-Arranged Short-Term Elementary Substitute Teachers
- Natalie Hetzel, Elementary Teacher, Blossburg Elementary School \$744.00
--mentor for Hilary Travis, Elementary Teacher, from August 17, 2010 – January 14, 2011
- Kristin Snyder, Business Education Teacher, Mansfield High School \$1,441.00
--mentor for Denise Route, Long-Term Substitute Business Education Teacher

On motion of Mr. Kollar and second of Mrs. Landis the Board voted 6 to 0 to approve the Personnel recommendations.

The Administration recommended:

Transferring 57.5 sick days from Montgomery Area School District to Southern Tioga School District for Theodore Miller, District Maintenance. On motion of Mr. Osborne and second of Mr. Erway, the Board voted 5 to 1, with Mr. Kollar dissenting, to approve the recommendation.

The Administration made the following Student Activities recommendations:

Entering into supplemental contracts with the following persons for the 2010/2011 school year:

- Kristin Snyder, FBLA Advisor, Mansfield High School \$1,020
- Melanie Herb, Head Volleyball Coach, Liberty High School \$3,529
- Mitch Stetter, Jr. High Boys Basketball Coach, Liberty High School \$1,675
- Brett Upham, Jr. High Assistant Boys Basketball Coach, Liberty High School \$1,231
- Robin Stetter, Assistant Girls Basketball Coach, Liberty High School \$3,276

On motion of Mr. Osborne and second of Mr. Kollar the Board voted 6 to 0 to approve the Student Activities recommendations.

The Administration made the following Student and Community Services recommendations:

Accepting the Extracurricular Pupil Transportation proposals for the 2010/2011 school year.

(EXHIBIT)

School bus drivers' list for 2010/2011. **(EXHIBIT)**

A request from Wendy Albor, Hilfiger Transportation, to operate a newly purchased 2011 Bluebird, 72 passenger bus to transport district students.

Renewing contracts with Bradford Tioga Head Start to provide meals/snacks at Warren L. Miller Elementary School and Toddler University Pre-School, Inc. for Blossburg and Liberty Elementary Schools.

On motion of Mrs. Jaquish and second of Mr. Osborne the Board voted 6 to 0 to approve the Student and Community Services recommendations.

The Administration recommended approval of the following:

A contract with Ivan Erway to provide daily transportation of students to and from school during the 2010/2011 school year in accordance with district formula and approval to place Ivan Erway on our list of approved school bus drivers for 2010/2011. **(EXHIBIT)**

On motion of Mrs. Jaquish and second of Mr. Kollar the Board voted 5 to 1, with Mr. Erway abstaining, to approve the recommendation.

Mrs. Schwab arrived at the Board meeting at 7:20 PM.

Mr. Kalata reviewed the 2010/2011 Staffing Changes, the reason for the changes, and the resulting outcome. He stated that all affected staff has been notified of the changes.

Mr. Kalata then made the following Staffing Changes recommendations:

Eliminating two alternative education teacher positions, effective upon the closing of the Laurel Youth Services program, anticipated October 1, 2010.

Eliminating the Elementary Literacy Coach position at Blossburg Elementary School effective immediately.

Eliminating two long-term substitute elementary teacher positions effective immediately.

Eliminating two Paraprofessional for Emotional Support positions at Liberty High School effective immediately.

Eliminating one Paraprofessional for Learning Support position at Mansfield High School effective immediately.

Terminating the long-term substitute professional employee contract of Michelle Edgcomb for the 2010/2011 school year.

Terminating the long-term substitute professional employee contract of Tara Allen for the 2010/2011 school year.

Furloughing Nance Nance, Paraprofessional for Learning Support, Mansfield High School, effective August 20, 2010.

Adding one Emotional Support teacher position at Liberty High School, effective immediately.

Transferring Hilary Travis from Learning Support Teacher, North Penn High School, to Elementary Teacher, Blossburg Elementary School.

Transferring Anne Harman from Elementary Literacy Coach to Elementary Teacher, Blossburg Elementary School.

Transferring Cherry Wilson from Alternative Education Teacher, Laurel Youth Services, to Learning Support Teacher, North Penn High School.

Transferring C. Diane Bastian from Alternative Education, Laurel Youth Services, to Emotional Support Teacher, Liberty High School.

Transferring Rikki Schmelzle, Paraprofessional for Emotional Support, Liberty High School, to Paraprofessional for a Student with Special Needs, Warren L. Miller Elementary School.

Recalling from furlough Gail Boop, Paraprofessional for a Student with Special Needs, to Mansfield High School, effective August 20, 2010.

Terminating the mentor contracts of the following persons:

- Ann Harman, Elementary Teacher – mentor for Michelle Edgcomb

- Natalie Hetzel, Elementary Teacher – mentor for Tara Allen

On motion of Mrs. Landis and second of Mr. Erway the Board voted 7 to 0 to approve the Staffing Change recommendations.

The Executive Support Personnel Conditions of Employment Plan was presented to the Board for consideration and approval, retroactively to July 1, 2010, through June 20, 2012. Mrs. Crowell reviewed the Plan changes since the executive session. On motion of Mr. Kollar and second of Mrs. Schwab the Board voted 6 to 1, with Ms. Shull dissenting, to approve the recommendation.

(EXHIBIT)

The Administration made the following Personnel recommendations:

A request from Holly Stevens, Guidance Counselor at Liberty High School, to complete an internship with Francis Jaquish, Liberty High School Principal, and Sam Rotella, Warren L. Miller Elementary School Principal, during the 2012 Spring and Summer semesters.

Entering into a supplemental contract with Deb Folcarelli, Special Education Teacher, Warren L. Miller Elementary School, to mentor new teacher Clarissa Cummings in the 2010/2011 school year in the amount of \$1,441.

Revisions to the District's Adoption Agreement of the Premium Only Cafeteria Plan (Section 125 Plan), allowing participation by Act 93 Administrators, Executive Administrators, and Executive Support Personnel. Mrs. Crowell explained that the Section 125 Plan allows employees to participate in pre-tax premium share, flexible spending account and dependent care programs.

(EXHIBIT)

A request from Marlene Christman, Part-Time Cafeteria Employee, for an unpaid leave of absence for medical reasons from August 23 through September 17, 2010.

Adding the following persons to the Substitute Employees list for the 2010/2011 school year:

- Elizabeth Valentine, Custodian
- Gretchen Biscardi, English Teacher

On motion of Mrs. Jaquish and second of Mr. Erway the Board voted 7 to 0 to approve the Personnel recommendations.

The Administration made the following Student Activities recommendations:

Approval of the following volunteers for the 2010/2011 football program at North Penn High school:

- Sam Rotella
- James Bogaczyk
- Dave Mahonski

Entering into a supplemental contract with Brett Upham for Assistant Jr. High Boys Soccer Coach, Liberty High School, for the 2010/2011 school year in the amount of \$1,231.

Entering into a supplemental contract with Jared Summers as Junior High Boys Soccer Coach, Liberty High School, for the 2010/2011 school year in the amount of \$1,675, pending receipt of clearances.

On motion of Mrs. Landis and second of Mr. Kollar the Board voted 7 to 0 to approve the Student Activities recommendations.

The Administration made the following Budget recommendation:

Transferring any and all proceeds from the refunding of the General Obligation Bonds, Series of 2006, which was Board approved on August 5, 2010, to the District fund balance.

On motion of Mr. Kollar and second of Mrs. Schwab the Board voted 7 to 0 to approve the Budget recommendation.

Board President Barbara Shull made the following announcements:

Board Work Session(s)

- *Tuesday, September 7, 2010, at 6:30 PM*
North Penn High School Library
- *Monday, October 4, 2010, at 6:30 PM*
North Penn High School Library

Next Board Meeting(s)

- *Monday, September 13, 2010, at 6:30 PM*
Mansfield High School Library
- *Monday, October 11, 2010, 6:30 PM*
Mansfield High School Library

On motion of Mrs. Schwab and second of Mr. Erway the Board voted 7 to 0 to adjourn the meeting.

Approved as read August 9, 2010.

Respectfully Submitted

Penny L. Crowell, Board Secretary